

**PATIENT INFORMATION**

Name (Last) \_\_\_\_\_ (First) \_\_\_\_\_ (Middle Initial) \_\_\_\_\_  
Birthday \_\_\_\_/\_\_\_\_/\_\_\_\_ Age \_\_\_\_\_ Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
ADDRESS (Hm) \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_ ZIP \_\_\_\_\_  
PHONE (Home) (\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_ Work (\_\_\_\_) \_\_\_\_\_  
EMAIL \_\_\_\_\_  
DRIVER'S LICENSE # \_\_\_\_\_ MARITAL STATUS \_\_\_\_\_  
OCCUPATION \_\_\_\_\_ EMPLOYER \_\_\_\_\_  
BUSINESS ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_ ZIP \_\_\_\_\_  
HOW DID YOU HEAR ABOUT US? Plano Profile (website) \_\_\_\_\_ (magazine ad) \_\_\_\_\_  
Allen Image Magazine \_\_\_\_\_ Allen Image Newcomers Guide \_\_\_\_\_ Web Search \_\_\_\_\_  
Other \_\_\_\_\_

**PRIMARY INSURANCE INFORMATION**

INSURANCE CARRIER'S NAME \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_ ZIP \_\_\_\_\_  
GROUP# \_\_\_\_\_ ID# \_\_\_\_\_ PPO \_\_\_\_ HM \_\_\_\_ POS \_\_\_\_ EPO \_\_\_\_ IND \_\_\_\_  
SECONDARY INSURANCE \_\_\_\_\_

**GUARANTOR'S INFORMATION\***

**\*(IF PATIENT IS NOT THE POLICY HOLDER OF THE INSURANCE POLICY - PLEASE FILL IN BELOW)**

INSURED'S NAME (Last) \_\_\_\_\_ (First) \_\_\_\_\_  
BIRTHDAY \_\_\_\_/\_\_\_\_/\_\_\_\_ AGE \_\_\_\_\_ SOCIAL SECURITY # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
ADDRESS (Hm) \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_ ZIP \_\_\_\_\_  
PHONE (Home) (\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_ Work (\_\_\_\_) \_\_\_\_\_  
DRIVER'S LICENSE # \_\_\_\_\_ MARITAL STATUS \_\_\_\_\_  
EMPLOYER \_\_\_\_\_ IS POLICY THRU INSURED'S EMPLOYER (Y) \_\_\_\_ (N) \_\_\_\_  
BUSINESS ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_ ZIP \_\_\_\_\_

**EMERGENCY CONTACT**

NAME \_\_\_\_\_ RELATIONSHIP TO PATIENT \_\_\_\_\_  
ADDRESS (Hm) \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_ ZIP \_\_\_\_\_  
PHONE (Home) (\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_ Work (\_\_\_\_) \_\_\_\_\_  
REFERRED BY \_\_\_\_\_

**AUTHORIZATION TO RELEASE INFORMATION:** I hereby authorize Rosemary Bates, M.D. PA to release any information requested by my insurance company, it's representatives, or Plano Medical Assoc., P.A. physician management company.

**ASSIGNMENT OF BENEFITS:** In consideration of services rendered, I authorize payment of benefits directly to Rosemary Bates, M.D. PA.

**RELEASE OF INFORMATION:** I DO \_\_\_\_ I DO NOT \_\_\_\_ allow release of information and/or test results to my family and/or relatives. Please list names we can release to:

\_\_\_\_\_  
PATIENT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

*Please fill out this form and bring to our office. For privacy purposes, do not email forms.*

## NEW PATIENT HISTORY AND PHYSICAL

PATIENT NAME \_\_\_\_\_ DOE \_\_\_\_\_ DOB \_\_\_\_\_ AGE \_\_\_\_\_

***Please be as complete as possible. Information is extremely important in order for you to receive proper care.***

### CURRENT COMPLAINTS

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### MEDICATIONS (Name, Dosage)

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### ALLERGIES

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### PAST MEDICAL HISTORY (Check All That Apply)

*(Date Diagnosed)*

1. Chicken Pox\_\_\_ Measles\_\_\_ Mumps\_\_\_ Rubella\_\_\_
2. Rhaumatic Fever\_\_\_ Scarlet Fever\_\_\_ Polio\_\_\_
3. Tuberculosis\_\_\_ Mononucleosis\_\_\_
4. Last Vaccines: Tetanus\_\_\_ Hepatitis(3)\_\_\_  
TB Test\_\_\_ Flu\_\_\_ Pneumonia\_\_\_
5. X-Ray Treatments\_\_\_
6. Alcoholism\_\_\_ Anemia\_\_\_ Asthma\_\_\_ Arthritis\_\_\_
7. Birth Defects\_\_\_ Blood Transfusions\_\_\_ Blood Clots\_\_\_
8. Cancer\_\_\_ Colitis (Irritable Bowel Syndrome, Spastic Colon)
9. Cataracts\_\_\_ Glaucoma\_\_\_ Other Eye Problems\_\_\_
10. Depression\_\_\_ Other Mental Illness\_\_\_
11. Diabetes\_\_\_ Diverticulitis\_\_\_ Emphysema\_\_\_
12. Epilepsy\_\_\_ Fatigue\_\_\_ Gout\_\_\_ Weight Problems\_\_\_
13. Goiter\_\_\_ Thyroid Disease\_\_\_ Gallbladder Problem\_\_\_
14. Hernias (location)\_\_\_
15. Heart Arrhythmias\_\_\_ Heart Attack\_\_\_ Heart Failure\_\_\_
16. High Cholesterol\_\_\_ Triglycerides\_\_\_
17. Hypertension\_\_\_ Other\_\_\_
18. Headaches\_\_\_ Migraine\_\_\_
19. Hepatitis\_\_\_ Other Liver Disease\_\_\_
20. Kidney Disease\_\_\_ Stones\_\_\_ Infection\_\_\_
21. Menopause (19\_\_\_ or 20\_\_\_) Peptic Ulcer\_\_\_
22. Pancreatitis\_\_\_ Sickle Cell\_\_\_ Shingles\_\_\_
23. Stroke\_\_\_ Vascular Disease\_\_\_ Venereal Disease\_\_\_
24. Fibrocystic Breast Disease\_\_\_
25. Pregnancies\_\_\_ Live Births\_\_\_  
Miscarriages\_\_\_ Abortions\_\_\_
26. Pregnancy Complications (Yes\_\_\_ No\_\_\_)

### DO NOT WRITE IN THIS SPACE

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## CURRENT COMPLAINTS

1. Nose Bleeding\_\_\_ Polyps\_\_\_ Deviated Septum\_\_\_  
Sinus Congestion/Infections\_\_\_ Allergies\_\_\_
2. Fever Blister\_\_\_ Tongue Problem\_\_\_ Dentures\_\_\_
3. Wheezing\_\_\_ Shortness of Breath\_\_\_  
Persistent Cough\_\_\_ Pneumonia\_\_\_ Pleurisy\_\_\_  
Bronchitis\_\_\_
4. Chest Pain\_\_\_ Inability to Exercise\_\_\_  
Irregular Heartbeat\_\_\_ Swollen Ankles\_\_\_ Leg Pain\_\_\_  
Phlebitis\_\_\_ Varicose Veins\_\_\_ Cold Feet\_\_\_
5. Difficulty Chewing or Swallowing\_\_\_ Nausea\_\_\_  
Diarrhea\_\_\_ Vomiting\_\_\_ Indigestion\_\_\_ Cramps\_\_\_  
Abdominal Pain\_\_\_ Constipation\_\_\_ Hemorrhoids\_\_\_  
Bloody/Black/Chalky Stool\_\_\_
6. Urination Burns\_\_\_ Frequent Urination\_\_\_  
Difficulty Starting or Stopping Stream\_\_\_  
Prostate Problems\_\_\_ Genital Lesions\_\_\_  
Sexual Dysfunction\_\_\_ Urethral/Vaginal Discharge\_\_\_  
Sexually Active/Inactive
7. GYN: (Women Only)  
Last Pap Date\_\_\_\_\_
- Last Menstrual Date\_\_\_\_\_ Any Changes Y\_\_\_ N\_\_\_
- Monthly Self Breast Exams Y\_\_\_ N\_\_\_
- Last mammogram Date\_\_\_\_\_
8. Heat/Cold Intolerance\_\_\_ Excessive Thirst\_\_\_  
Excessive Urination\_\_\_ Excessive Dry/Oily Skin\_\_\_  
Excessive Growth or Loss of Hair\_\_\_  
Bruise or Bleed Easily\_\_\_
9. Difficulty With: Balance\_\_\_ Memory\_\_\_  
Fainting\_\_\_ Dizziness\_\_\_ Speech\_\_\_ Tremors\_\_\_  
Sense of Smell\_\_\_ Sense of Taste\_\_\_ Coordination\_\_\_  
Jerking Movements\_\_\_ Numbness\_\_\_ Tingling\_\_\_  
Irritable\_\_\_ Loss of Sensation\_\_\_ Loss of Movement\_\_\_  
Anxious\_\_\_ Emotional\_\_\_ Depressed\_\_\_  
Feeling Helpless/Hopeless\_\_\_ Thoughts of Suicide\_\_\_  
Preoccupation with Death\_\_\_
10. Muscle/Joint: Pain\_\_\_ Swelling\_\_\_ Weakness\_\_\_  
Ache\_\_\_ Stiffness\_\_\_
11. Other \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**PAST SURGICAL HISTORY (Please List and Date in Sequence):**

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**HEALTH MAINTENANCE**

Colonoscopy            Y\_\_\_ N\_\_\_    Date: \_\_\_\_\_    Doctor: \_\_\_\_\_  
Bone Density            Y\_\_\_ N\_\_\_    Date: \_\_\_\_\_    Doctor: \_\_\_\_\_  
Stress/Cardio Testing    Y\_\_\_ N\_\_\_    Date: \_\_\_\_\_    Doctor: \_\_\_\_\_

**SOCIAL HISTORY**

Married:\_\_\_    Single\_\_\_    Divorced\_\_\_    Widowed\_\_\_  
Live Alone\_\_\_    Share Home With: \_\_\_\_\_  
Children (Please give names, year of birth, pertinent medical problems):  
\_\_\_\_\_  
\_\_\_\_\_

**TYPE AND AMOUNT PER DAY**

Substance Abuse \_\_\_\_\_  
Tobacco Abuse \_\_\_\_\_  
Alcohol Abuse \_\_\_\_\_  
Exercises \_\_\_\_\_

**DIET: Check All That Apply**

General\_\_\_    Low Salt\_\_\_    Low Fat\_\_\_    High Fiber\_\_\_    Diabetic\_\_\_    Vegetarian\_\_\_

**HOBBIES & INTERESTS**

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**PETS (Type and Number)**

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Do You Drive            Y\_\_\_ N\_\_\_  
Toxic Exposures        Y\_\_\_ N\_\_\_

**FAMILY HISTORY (Please give names, date of birth, date deceased, and any medical problems)**

Mother \_\_\_\_\_  
Father \_\_\_\_\_  
Siblings \_\_\_\_\_

**OTHER FAMILY DISEASES (Check All That Apply)**

Alcoholism\_\_\_    Cancer\_\_\_    Diabetes\_\_\_    Heart Attack\_\_\_    Hypertension\_\_\_  
Psychiatric\_\_\_    Stroke\_\_\_    TB\_\_\_  
Other: \_\_\_\_\_

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## NOTICE OF PRIVACY PRACTICES

This notice describes how medical information about you may be used and disclosed and how you can get access to this information. Please review it carefully.

This office may use and disclose medical and financial information related to your care that may be necessary now or in the future to facilitate payment by third parties for services rendered by us, or to assist with, aid in, or facilitate the collection of data for purposes of utilization review, quality assurance, or medical outcomes evaluation purposes. Such information may be released to insurance companies, HMO's and PPO's, managed care organizations, IPA's Medicare/Medicaid, or other governmental or third party payors, or any organizations contracting with any of the above entities to perform such functions. Medical records may be delivered to a primary care physician or any other physician that is directly or indirectly responsible for your medical care or the payment thereof.

This office will not use or disclose any of your medical and financial information for any purpose not stated above without your specific authorization. You may revoke your authorization at any time.

You may request restrictions on certain uses and disclosures. This office is not required to agree to a requested restriction. You have the right to receive confidential communications of your protected health information. You have the right to inspect, copy and amend your protected health information. You may also request an accounting of disclosures of your protected health information from this office.

We are legally obligated to maintain the privacy of your protected health information and to provide you with this Notice of Privacy Practices and to abide by its terms. We reserve the right to change our privacy practices and apply revised privacy to protected health information.

You may register a complaint with this office if you suspect that your privacy rights have been violated. We will investigate the complaint and inform you of the findings. No retaliation will be made against you by this office because you registered a complaint. You may also file a complaint with the Secretary of the Department of Health and Human Services.

You may speak with the Office Manager to obtain additional information regarding any questions you may have concerning this Notice or to receive a printed copy of the Notice. This Notice of Privacy Practices is effective as of April 14, 2003.

Patient Signature \_\_\_\_\_ Date \_\_\_\_\_

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**ROSEMARY BATES, M.D. PA • 6300 STONEWOOD DRIVE, SUITE 302 • PLANO, TEXAS 75024  
PHONE (972) 943-8597 • FAX (469) 467-0008**

Thank you for choosing the office of Rosemary Bates, M.D. PA for your internal medicine needs.

Although we have agreed to file your insurance claim, **YOU ARE ULTIMATELY RESPONSIBLE FOR THE FEES INCURRED.** Also understand that due to contract language between physician and insurance companies, you understand that you are financially responsible for all charges deemed to be “NON-COVERED BENEFIT” by your insurance company even if the insurance Explanation of Benefits states the procedure is a “non-covered benefit” and/or “patient is not responsible.”

**NON-PPO PATIENTS** - Please call your insurance co. and select Dr. Bates as your “PCP” (“Primary Care Physician”) prior to your appointment. If Dr. Bates is not your PCP, you will be expected to pay in full at the time of service.

**PPO PATIENTS** - You are responsible for your co-payment as well as meeting your annual deductible and any out of pocket expenses. If your deductible has been met, you will owe a co-payment to be paid at the time of service. If your deductible has not been met, you are responsible for the charges up to the amount of deductible and co-insurance.

**CASH/SELF-PAY PATIENT** - You will be responsible for all charges IN FULL at time of service.

If you have any questions regarding covered services, deductibles, out-of-pocket expenses, etc., please contact your Insurance Carrier directly or benefits director at your place of employment. **Regretfully, it is impossible for our office to know which services are or are not covered on your plan, as each plan differs.** Our office realizes that managed care issues can be very confusing and frustrating. Unfortunately, as more and more restrictions are placed on physicians by managed care, it becomes very important for patients to be well informed regarding their insurance benefits.

Again, thank you for choosing our office. We will make every attempt to assist you.

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Patient/Legal Guardian Signature

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Date

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Patient Name \_\_\_\_\_

**AUTHORIZATION OF USE AND DISCLOSURE  
OF PROTECTED HEALTH INFORMATION**

**EXPIRATION DATE OF AUTHORIZATION:** There is no expiration of this authorization. However, this authorization can be terminated at any time at the written request of the patient.

**RIGHT TO TERMINATE OR REVOKE AUTHORIZATION:** You may revoke this authorization by submitting a written revocation to Rosemary A. Bates, M.D., P.A. You should contact the Business Manager to terminate this authorization.

**POTENTIAL FOR RE-DISCLOSURE:** Information that is disclosed under this authorization may be disclosed again by the person or organization to which it was sent. The privacy of this information may not be protected under the federal privacy regulation.

**AUTHORIZATION TO REVIEW PHARMACY RECORDS RELATING TO E-PRESCRIPTIONS:** I authorize Dr. Rosemary Bates and staff to access my prescription history from my pharmacy(ies), including e-prescriptions.

**AUTHORIZATION TO CONTACT AND/OR LEAVE NOTICE:** Rosemary A. Bates, M.D., P.A. contacts patients by mail or phone to remind or inform of future appointments and other medical information. This authorization allows us to contact you, either by mail or by leaving a message, for such purposes. Please list the contact phone number and names of persons we may discuss your protected health information with:

|   |                                  |                                    |
|---|----------------------------------|------------------------------------|
| <b>TELEPHONE COMMUNICATION PREFERENCES:</b> | <i>Can we call<br/>you here?</i> | <i>Can we leave<br/>a message?</i> |
| Home # _____                                | Yes___ No___                     | Yes___ No___                       |
| Work # _____                                | Yes___ No___                     | Yes___ No___                       |
| Mobile Phone # _____                        | Yes___ No___                     | Yes___ No___                       |

Please list two people other than your insurance company or healthcare provider with whom we can talk about your healthcare information:

|                      |              |              |
|----------------------|--------------|--------------|
| _____                | _____        | _____        |
| Name (Print or Type) | Relationship | Phone Number |
| _____                | _____        | _____        |
| Name (Print or Type) | Relationship | Phone Number |

**SIGNATURE:**

|                                 |                                     |
|---------------------------------|-------------------------------------|
| _____                           | _____                               |
| Signature of Patient            | Signature of Patient Representative |
| _____                           | _____                               |
| Name of Patient (Print or Type) | Name of Patient Representative      |
| _____                           | _____                               |
| Date                            | Date                                |

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**6300 Stonewood Drive, Suite 302, Plano, TX 75024-5290**



When using any driving directions or map, it's a good idea to do a reality check to make sure the road still exists, watch out for construction, and follow all traffic safety precautions. This is only to be used as an aid in planning.